Section VII – Faculty Workload

A. Six-Hour Teaching Load

The Oklahoma State University Department of History has a three-fold mission: (1) excellence in teaching at the graduate and undergraduate levels; (2) contribution to historical knowledge through the production of original and innovative scholarship; (3) service to the University and to the people of Oklahoma.

In order to meet the teaching and research responsibilities of the Department, the faculty has implemented a six-hour per semester teaching load. This policy explicitly states that all members of the history faculty are expected to achieve excellence in both teaching and scholarship.

The following conditions apply to the six-hour teaching load policy:

1. The Department Head will assign all faculty a six-hour teaching load.

2. Depending on university enrollment demands, the teaching load may consist of a lower-division course at least once in the Fall and/or Spring semesters.

3. All individualized readings courses and sections of HIST 6100 and 6130 are left strictly to the discretion of the faculty member and are taught as overloads beyond a faculty member’s standard teaching load.

4. A faculty member may elect to teach more than 6 hours a semester. The individual faculty member’s evaluation criteria will be adjusted accordingly.

During the annual A&D process, the Head will consider research productivity, the number of thesis and dissertation committees chaired by a faculty member, teaching evaluations, and participation in service activities. If the Head concludes that an adjustment of a faculty member’s workload is merited, he/she will consult with the Advisory Committee before any adjustment of a faculty member’s workload is made.